

PART 1 Application Form PLEASE PRINT or TYPE CLEARLY. Thank you.

First name Last name:

Business or Studio name for Program:

Mailing address

Town/City Prov Postal Code

Telephone E-mail

Website (we will include a link to this site on www.railsendgallery.com)

HST# (if applicable)

You will be juried in one category only. Please check ONE CATEGORY that best fits your work:

- | | | | | |
|------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|---------------------------------------|---------------------------------------|
| <input type="checkbox"/> Sculpture | <input type="checkbox"/> Jewellery using
precious metals | <input type="checkbox"/> Stained Glass/Hot Glass
Slumped Glass | <input type="checkbox"/> Wood | <input type="checkbox"/> Other |
| <input type="checkbox"/> Fibre art/
Fashion/Accessories
including Leather | <input type="checkbox"/> Jewellery using
other materials | <input type="checkbox"/> Painting/Drawing/
Printmaking | <input type="checkbox"/> Metal | <input type="checkbox"/> Clay |
| <input type="checkbox"/> Photography | <input type="checkbox"/> Heritage
crafts i.e. quilting,
spinning, tatting,
candlemaking,
blacksmith,
tinsmith | <input type="checkbox"/> NEW Book
arts/cards/paper products | <input type="checkbox"/> Other | |

Application Fee

A \$25 non refundable processing fee is required for all applications not made online. If you are submitting a paper application by snail mail or in person this fee must accompany your application.

Please include:

 \$25.00 incl. HST non refundable processing fee ○ ○ ○

Payment option:

 cheque enclosed VISA/MC

CREDIT CARD PAYMENT INFORMATION:

Card number

Expiry date- /

Cardholder

NEW**Booth Fee**

Pre authorized credit card, certified cheque or post dated cheque, no later than February 24, 2012 must be submitted along with your application. Payment will be processed upon acceptance only.

 \$325.00 incl HST per 10' w x 10' d booth \$162.50 incl HST per 10' x 10' additional booth space required YES provide me with one complimentary dinner ticket **Meat** **Vegetarian** x \$12 each = for additional dinner tickets **Meat** **Vegetarian**

TOTAL PAYABLE:

Payment method: Cheque or money order payable to: **Rails End Gallery** Visa MC

CREDIT CARD PAYMENT INFORMATION:

Card number

Expiry date- /

Cardholder

Location

Refer to the map in the Guidelines and indicate your booth preference here:

The Lake - yellow The River - blue The Village – pink

no preference Additional booth requests:

(Some park areas may be subject to vehicle restrictions. We do not guarantee all placement requests will be met).

Will you be demonstrating during the show? yes no

Will you need to park at your booth? yes no Type(s) of vehicle(s)

Exhibitor Letter of Agreement PLEASE READ AND SIGN

I have read the Exhibitor Information and agree to participate in the Haliburton Art & Craft Festival according to the rules established and in so doing I certify that the articles I offer for sale are made by my own hand and are designed by me. I will sell only those articles which the jury deems similar to and represented by the images provided in my application.. The Municipality of Dysart et al, Rails End Gallery & Arts Centre, Haliburton Art & Craft Festival, its Members, Volunteers and Employees shall not be liable for loss of or damage to my property. The Haliburton Art & Craft Festival Exhibitor Agreement releases those parties named above from any claim for damage arising out of or in consequence of my use of the exhibition space granted by this contract. I will be responsible for my own liability insurance.

Signature

Date

First name

Last name

Studio name

Category

Please make sure your application is complete using this checklist:

- Part 1: Application Form Completed and Signed (2 pages)
- Part 2: Image List (1 page) and a maximum of 10 JPEG files 1200 pixels wide (height will be determined by width) on CD
- Part 3: Description of your work and method under 250 words
- Part 4: Biography or CV under 250 words
- \$25 non refundable processing fee *to be applied immediately.*
- Booth Fee Payment by cheque, money order or preauthorized credit card in the correct amount (*booth fee will be processed upon acceptance*).
- Stamped, self-addressed envelope with sufficient return postage if you would like material returned.

PART 2: Image List

Please use this sheet to describe the images in your digital support material.

First name:

Last name

Studio Name (if applicable)

Category

INSTRUCTIONS FOR DIGITAL IMAGES:

Save each image on your CD as JPEG or JPG using maximum quality. Write your name on the CD using indelible pen and place the CD in a protective cover. Save image in the correct orientation. Do not use PowerPoint or similar programs. Complete the image list below following image order on CD.

- Label the CD with your name. Do a test run before sending. It is your responsibility to ensure the files are PC compatible and can be opened for viewing by the Jury. **NOTE: Samples, photos, websites, catalogues, brochures and email submissions will not be considered by the jury.**

Image #	Description: i.e. title, medium, size, date of creation	Price
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

PART 3: Description of your work and methods (maximum 250 words)

Include a brief Step-by-Step Product Description of how your work is made. If there are others involved in the creation of your work, please explain how they assist you.

First name: Last name:

Studio name:

Category

Please type or copy and paste your description here.

Maximum number of words is 250

Part 4: Biography or Curriculum Vitae (one page)

Include biography or curriculum vitae, max. 250 words.

Please type or copy and paste information here.

INSTRUCTIONS FOR SUBMITTING PAPER APPLICATION:

BY POST or by COURIER:

Rails End Gallery & Arts Centre Re: Haliburton Art & Craft Festival

Box 912, Haliburton ON

K0M 1S0

Note: applications postmarked by Canada Post or Courier after Friday February 24, 2012 will not be accepted.

IN PERSON:

Rails End Gallery & Arts Centre Re: Haliburton Art & Craft Show

23 York Street, Haliburton, ON

K0M 1S0

Note: applications delivered in person to the Gallery after 4 pm Friday February 24, 2012 will not be accepted. Gallery hours: Wed- Sat 11-5

CONSIDER MAKING YOUR APPLICATION ONLINE THIS YEAR. There is no processing fee for online applications. The online application is simple and easy to use. Find it online at www.railsendgallery.com

QUESTIONS?

Please contact Rails End Gallery & Arts Centre for further information.

Phone: 705-457-2330 or Email: haliburtonfestival@gmail.com